



Waukesha County Criminal Justice Collaborating Council
Evidence-Based Decision Making Victim Rights Workgroup Minutes
Monday, February 6, 2017 @ 12:00 PM

Team Members Present:

Jen Dunn

Jay Laufenberg

Kelsey Loshaw

Also Present:

Rebecca Luczaj

Carla Fries

Marla Bell

Judge Michael Aprahamian

Amy Rendall

Alison Ries

Bell called the meeting to order at 12:09 p.m. and began with introductions. Dunn introduced Carla Fries, the new Restitution Specialist.

Approve Minutes from January 11, 2017 Meeting

MOTION: Rendall moved, second by Laufenberg, to approve the minutes from January 11, 2017. Motion carried unanimously.

Update on Presenting Recommendations to the State EBDM Policy Team

Dunn reported that she would not be able to present the workgroup's recommendations to the state EBDM Policy Team meeting in February. The state Policy Team, however, would still like to discuss the recommendations at their meeting and then have individuals from the workgroup attend the March meeting for follow-up.

The workgroup reviewed the recommendations and discussed changes:

- 1) Add "with the exception of outstanding warrants" under the first clear bullet point of bullet point 1.
- 2) Add verbiage suggesting consideration of changing the fee to a fixed amount. Reference statute numbers when talking about the 5% (DOC) and 10% (county) administrative fees.
- 3) Leave verbiage as-is.
- 4) Include statute number.
- 5) Include statute number. Aprahamian will propose some alternative language by the end of the week before the memo is sent.
- 6) Add verbiage recommending enhancement of current interfaces and an assessment of the capabilities of CCAP to determine if an interface can be created between other state systems. Currently, the Clerk of Courts allows defendants to self-allocate which case to apply the restitution. Add verbiage stating workgroup recommends a fair system of allocation.

The final version of the memo with recommendations will be forwarded to State Rep. Rob Hutton.

The workgroup discussed a DOR presentation from November 2016 regarding what other counties are doing that use DOR for collections. Currently, 14 counties use DOR for debt/restitution collection. Questions to ask other counties include:

- What are the cons of DOR collection?
- Are there issues with the inconsistencies of 30 days vs. 90 days past due to begin collection?
- What was their prior process for collection and were there fees associated with that process?

Review Logic Model to Assess Progress on Identified Activities

The workgroup reviewed outputs of the Logic Model with January and February dates to determine if the target date remains accurate for completion. It was also noted that an activity related to the creation of a restitution affidavit needs to be added to the Logic Model.

Bell will provide the workgroup with an updated version of the Logic Model that reflects the new target dates.

Discuss Agenda Items for Next Meeting

The next meeting of the workgroup will be February 20, 2017 @ 12:00pm.

Adjourn

The meeting adjourned at 1:00 p.m.